

**Minutes of the Grovesend & Waungron
Community Council Meeting held on
Monday 10 February 2025**

Present: **Councillors**
Mr L Holloway (Chairperson)
Mr P Card
Mr M Osborn
Mrs T Hardwick
Mr I Llewelyn
Mr S Morgan
Mr A Hamilton
Clerk
Mrs Y Hamilton
County Councillors
Mr A Stevens

3241. Apologies for absence

Apologies were received from Councillors M Jones, H Talaat and W Erasmus and County Councillors J Curtice and N Matthews.

3242. Disclosure of personal interest

None

3243. Minutes of the meeting held on 13 January 2025

The minutes were approved as a true and accurate record. This was proposed by T Hardwick and seconded by L Holloway.

3244. Matters arising from the minutes

Previous Minute Ref	Matters arising	Current Position
3237 (vii)	The first draft for the next newsletter has been shared with Members prior to the meeting. Action: All to send any further amendments / additions to the Clerk. Action: Clerk to finalise draft for approval at the next meeting and to get costs for printing.	Update: Clerk provided Members with a final draft. Decision: All Members approved the final draft for printing and agreed to the costs.
3239 (i)	L Holloway mentioned that he felt entering our village was not very defined and suggested putting white fences up at the entrances into the village depending on what the costs would be. Members agreed that this would look good and could also help with the speed issues through the village as it would kind of give off a warning that you were now entering a village, for example. Action: Clerk to enquire on what the costs would be and if it would meet Swansea Council's planning policies, etc.	Update: A Stevens offered to speak to Swansea Council regarding the planning policies, etc and report back

3245. Ten-minute Public Questions

No public present

The Clerk advised Members that she had received a telephone call from the Manager of Llys Y Tywysog asking if we were aware that they had put 2 banners up at the park and after a couple of days they had been removed. She asked what the policy was regarding advertising their business around the village so the Clerk advised her she would contact Swansea Council to find out. Following contact with Swansea Council, the Clerk forwarded the information that she had received to the Manager.

3246. Local Members Report

A Stevens reported on the following: -

- This year's Gorseinon 10k and 2k Family Fun Run will be held on 6 April and is now being run by Morgans Army and will be fundraising for Morgans Army and the Jacob Crane Foundation for anyone wishing to be involved.
- £150,000 of investment has been awarded to Parc Melin Mynach and will feature the beginner-friendly pump track including smooth asphalt surface, rollers and berms. The skatepark extension will add a new low and wide quarterpipe, additional concrete slab for more riding space, more ramps, rails and ledges for all skill levels and a floating concrete bench and rounded curb slider for creative tricks.
- They were currently going through the budget and further announcements would be made in March.

3247. Friends of the Park Update

Nothing to report

3248. Planning Applications

Application No: 2025/0036/FUL

117 Coalbrook Road, Grovesend, Swansea, SA4 4GR

Proposal: Proposed replacement roof structure over garage, removal of flat roof for pitched roof, new canopy to rear and new partial timber cladding, raised eaves of front canopy

Decision: No objections from Grovesend and Waungron Community Council

Swansea LDP2 update / revised delivery agreement and preferred strategy was shared with Members. 14 sites were identified covering Gorseinon and Penyrheol and had passed the Stage 1 Assessment.

3249. Digital Guidance

One Voice Wales submitted some digital guidance on the following: - Domain Naming, Procurement and Use of Email. They also provided us with a digital health check report for Grovesend and Waungron Community Council following a self-assessment completed by the Clerk which was designed to allow us to review our current Digital and Information Technology setup. The results concluded that we demonstrated a moderate standard of digital maturity and that we were compliant with expectations set out by legislation. Having said that they also included some recommendation for improvement which was discussed during our meeting. One of the recommendations was to encourage all councillors to use email addresses associated with the council's domain name. **Decision:** It was decided that for the time being both the Chair and Vice-chair would have a new email address along with the Clerk who already has an associated email address including the domain name. This would be at a cost of £20 per email per year. All members agreed to the cost.

3250. Financial Update

The budget monitoring report was shared with Members prior to the meeting and provided an update during the meeting.

The cost for printing 560 copies of the 8-page newsletter was £362.00; however, the Clerk informed Members that she had received 6 adverts to be included which would generate an income of £300.00. **Decision:** P Card proposed that we once again use Kingsbridge Print to design and print the newsletters. This was seconded by M Osborn. All members were happy with the costs and the content of the newsletter.

The year Easter Egg hunt is currently being planned and looking at holding this event on 12 April starting with the egg hunt at 11:00 a.m. organised by Friends of the Park, followed by an Easter Disco held in the Top Club between 2:00 and 5:00 p.m. The cost for the DJ is £200.00.

Decision: A Hamilton proposed that we pay for the DJ and was seconded by I Llewelyn. All Members agreed.

Swansea Council provided a quote for the hanging basket scheme for 2025 at a cost of £2052 for what we had last year. Clerk contacted Swansea Council to see if by the bench a base unit planter would be better positioned there as opposed to the hanging baskets; however, it was advised that the van would cause an obstruction on the junction which could result in an accident. **Decision:** All Members agreed to go with the same as we did the year before at a cost of £2052.00. **Action:** Clerk to submit the order.

Swansea Council sent an invoice for the Annual Maintenance of Grass cutting for 2024-2025 at a cost of £791.30. **Decision:** All Members agreed to pay the invoice.

Swansea Council submitted the private works contract and specification included the contract costs for 2025/26 at a cost of £811.09. **Decision:** All Members agreed to the contract including the cost.

Centre for Ageing Better's campaign is running their annual Age Without Limits Day on 11 June and this year's theme is Celebrate Ageing – Challenge Ageism. The Clerk informed Members that she had been in discussion with Llys Y Twywsog and Pengelli Primary School about organising a joint event and decided to organise a Talent Competition for the over 55's to be held in the Miners Welfare Hall on 12 June. It was felt that this had not been done before and would be good for the community as it was felt that we have done things for the children many times but not really done anything for the older generation. She informed Members that the cost to hold this event would cost around £600.00. A Stevens suggested contacting the County Councillors to help with some funding towards the event. **Decision:** P Card proposed that we commit to contributing £600.00 for this event and was seconded by T Hardwick. All Members agreed this would be good for the community and were happy to support.

Following the Auditor General's report and audit opinion the Clerk responded to ask for further clarity on what exactly were they looking for as she felt that the information submitted covered parts of what they were stating was missing. She received a follow up response which were noted.

3251. Clerk's Report

The Clerk reported on the following: -

- (i) Update on the maintenance of the 3 defibs around Grovesend and Waungron. The Assistant Clerk from Gorseinon has updated all the defibs onto the circuit database and will draw up an action plan to monitor them. He is also proposing that he will be the 'the named guardian' and will be responsible for checking the units. The defibs are all AED plus models and are currently in good condition. **Action:** Clerk to find out who will be responsible for the costs to maintain them going forward.
- (ii) One Voice Wales Updates: -
 - Unjumbling the Jargon: January 2025 – A list of acronyms and their meanings was shared with Members.
 - Joint Event One Voice Wales and Planning Aid Wales 'Understanding the Planning System – your questions answered' was taking place on 27 March if anyone is interested in attending.
 - One Voice Wales Annual General meeting will take place on 11 March. Members to let Clerk know if they wish to attend.
 - They submitted a survey of Member Councils and engagement with Area Committees for completion by Community and Town Councils. **Action:** Clerk to complete and return.
- (iii) Asbestos awareness training was going to be delivered in partnership with Caerphilly County Borough Council over the coming months for anyone that wishes to attend.

3252. Health and Safety

P Card had been approached by a resident regarding the state of the top of the lane into the park and if anything could be done to tidy it up and stop it from getting muddy. This land was not owned by Swansea Council and therefore would not do anything. **Action:** It was decided that A Stevens would speak to the current owner of the strip of land to see if they would be willing for us to do

some work on it to prevent it from getting worse. A Hamilton to provide the Community Council with a quote to carry out the works.

3253. Any other business at the discretion of the Chair

Nothing new to report

3254. Date of next meeting

It was agreed that the next meeting will take place on Monday 10 March 2025 at the Miners Welfare Hall. Remote access is available for anyone wishing to attend remotely.