

TRAINING PLAN

Name of Council GROVESEND AND WAUNGRON COMMUNITY COUNCIL

TRAINING PLAN

Date approved by Council 14 November 2022

Date of First Planned Review 6 November 2023

This training plan has been prepared in accordance with Section 67 of the 2021 Local Government and Elections (Wales) Act

This training plan has been prepared based on the guidance issued by One Voice Wales and the Society of Local Councils. Councillor roles and employee roles have been assessed by reference to a set of core competencies for each role. This assessment has enabled the Council to prioritise its resources to enable all roles within the council to be supported by a well thought approach to its training and development needs. The commitment contained in this training plan will assist the council to enhance its approach to the delivery of high-quality services to its community. The plan will be reviewed at least on an annual basis to ensure that it remains fit for purpose and accounts for the changing needs of councillors and employees as well as any turnover of councillors or employees.

Role	Training to be arranged in 2022/23	Training to be arranged in 2023/24	Training to be arranged in 2024/25	Training to be arranged in 2025/26	Training to be arranged in 2026/27
CHAIR	MOD 10 Chairing skills Diversity and Inclusion online Local Government Finance online Code of Conduct online Health and Safety online Planning – In house	MOD 4 Understanding the Law	MOD 15 Information Management	To be reviewed	To be reviewed
VICE-CHAIR	Code of Conduct online Diversity and Inclusion online Understanding the Law online Planning – In house	Local Government Finance online Health and Safety online		To be reviewed	To be reviewed
COUN CK	Code of conduct online Council as an Employer Induction online Planning – In house	Diversity and Inclusion online	Local Government Finance online Health and Safety online Understanding the Law online	To be reviewed	To be reviewed
COUN LH	Code of Conduct online Council as an Employer Diversity and Inclusion online Induction online Planning – In house	Local Government Finance online Health and Safety online	Understanding the Law online	To be reviewed	To be reviewed
COUN JJ	Code of Conduct online Council as an Employer Planning – In house Induction online	Diversity and Inclusion online MOD 2 The Councillor	Local Government Finance online Health and Safety online Understanding the Law online	To be reviewed	To be reviewed

COUN IL	Code of Conduct online Council as an Employer Planning – In house Induction online	Diversity and Inclusion online MOD 2 The Councillor	Local Government Finance online Health and Safety online Understanding the Law online	To be reviewed	To be reviewed
COUN MJ	Code of Conduct online Diversity and Inclusion online Health and Safety online Planning – In house	Local Government Finance online MOD 12 Creating a Community Plan	Understanding the Law online MOD 17 Making Effective Grant Applications	To be reviewed	To be reviewed
COUN AH	Code of Conduct online Diversity and Inclusion online Health and Safety online Planning – In house	Local Government Finance online	Understanding the Law online	To be reviewed	To be reviewed
COUN SM	Code of Conduct online Diversity and Inclusion online Planning – In house	Local Government Finance online Health and Safety online Understanding the Law online		To be reviewed	To be reviewed
COUN TH	Code of Conduct online Council as an Employer Planning – In house Induction online	Diversity and Inclusion online Local Government Finance online	Health and Safety online Understanding the Law online	To be reviewed	To be reviewed
COUN HT	Health and Safety online Induction online Code of conduct online Local Government Finance online MOD 4 Understanding the Law	MOD 17 Making Effective Grant Applications MOD 20 Wellbeing of Future Generations Act 2015 / Sustainability Understanding the Law online	MOD 6 Local Government Finance	To be reviewed	To be reviewed

	Diversity and Inclusion online Planning – In house				
CLERK	Code of Conduct online Diversity and Inclusion online Local Government Finance online MOD 6 Local Government Finance MOD 17 Making Effective Grant Applications Planning – In house	MOD 21 Understanding Local Government Finance Advanced Health and Safety online Understanding the Law online		To be reviewed	To be reviewed

Include below any specific comments about how the training will be arranged or how other development needs will be addressed through other methods e.g., attendance at conferences of events

Additional multiple CPD sessions will be undertaken by all Community Council as part of their professions.

Skills to be developed during community Council meetings.

Online training and attending One Voice Wales training.

ESTIMATED COSTS OF THE TRAINING IN EACH COUNCIL YEAR (To be included in the annual budget for each of the next five years):

(This table to include the amount in the current 2022/23 budget)

Financial Year	Amount to be included in the budget at 2022 Prices (£)	Comments
2022/23	£200	

2023/24	£200	
2024/25	£300	
2025/26	To be reviewed	
2026/27	To be reviewed	